# Manual on Trust v.55 TimePoint Registration & Ura System Template (© Udai-Wa-Re)

The sheets are protected against incidental erasing the content of operative cells. Un- and **RE**-lock this security feature with the password ' Uragi '.

Check cells S44-X61 for the directives which will result in the departure or temporary stay of a CI.

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# Instruction.

Naam ►	Place a name in $C5 \rightarrow$ bit the enter key $\rightarrow$ and click the nink button								
	or [above F17]	or 132-33 or M31							
	Or [above E17 of I32-3] Place a number from 20 till 20 in AE or C19 N bit the enter key N Check the re-								
	13 and $\blacktriangleright$ click the nink button [above E17]	or 132-33 or M3							
C16 ·	Lo and ► onov the place by the place of the								
010.	This : In C161 takes a position between a real time, past time, and multiple entry m								
	Deleting the : will empty C16 (and make the cell white). You entered real-time-mode:								
	The computer clock determines a raise {or not} of the basic lby the forum assigned]								
	earning level under $\Sigma$ TPts/Yu/ $\pi$ V [in F4] and is <i>automatically inserted</i> [in F5]								
<b>Nemo</b> $/\pi \nabla$ is automatically inserted in F5 as well: it allows modifications [radditions]									
	to the basic income level. [Determined by the forum on enterin	a the program]							
D16	0 can be adjusted manually. [0.33 entered provides a same raise	as entering 331.							
[A protecti	ve "error-safety" feature, not to be trespassed]. "Nemo" from <b>Ne</b> eds <b>Mo</b> re	on/ personal id.							
Attention:	on: Once the switch from <b>BABA-share</b> to <b>Ura-Use</b> can be made. "Nemo" becomes obsolete								
	and is to be taken out of the system. Untill then the Forum may use it lalso as insentivel								
	C12+ shows which [if any] percentage of bonus earning is to be transferred as Offer-in								
	C12c gives a possibility to modify this percentage for the specific participant at any time								
You have	to keep an eve on what you insert here. {As you click the 'pink button'}.	The cell is set							
to 0 [zero	<b>)</b> after a reset and after saving data. Nemo/ $\pi$ quotes are different for	most participants.							
C16(empty)	0,40 <25%PtsYπ 25%Yaida▼ +TPtsYu/π Provides the bonuses b	elonging to this							
	0,80 ◀50%PtsYπ 1,40 raise [E16] person's basic income /	level of earning.							
	Working on Yaida [from 08:00h-20:00h] provides a 50% bonus {in the sample;	a 0,80 raise}							
	Work during the week [from 20:00h-08:00h] provides 25% bonus {in the sample	e; 0,40 raise}							
	Working from Yaida 20:00h till Myoda 08:00h provides a 25% bonus on top of	the 50% for							
	Yaida's {in the sample; a 1,40 raise}. Yaida & Myoda translate in English to Sund	day & Monday							
C16 :	leaves real-time mode, goes to past-time-mode and erases bonus inform	mation.							
C16 —	leaves real-time mode, goes to past-time-mode and conserves bonus information.								
C16 +	leaves real-time mode, conserves bonus information and goes to multipleaves real-time mode, conserves bonus information and goes to multipleaves the second	ple-entry-mode.							
	You entered multiple mode. Input in C6 till C10 remains. You can cha	ange the name							
	and continue to save the hours of all participants involved/ related to the	e same activity.							
Attention:	Stay alert on C12. This cell is always set to – after storing [; a click	to save] data.							
	Keep an eye on Nemo/ $\pi \nabla$ as well.– Nemo/ $\pi$ quotes are different for n	nost participants.							
	! Nemo/ $\pi$ is set to 0 [zero] after a reset and after a click to save [;	to store] data.							
	The need to use of the : in time notations is disabled in TRUST.								
C6	∆» start ► start-time of recognized earning	start adding							
C7	$\Delta$ « end <b>&gt;</b> end-time of recognized earning	ends adding							
C8	Φ»start ► start-time of group/centre related activity	adds / subtracts							
C9	$\Phi_{\text{e}}$ end $\blacktriangleright$ end-time of group/centre related activity	adds / subtracts							
C13	I» start ► of I-carrying [start of being 'the question-maker'] starts subtra								
C14	T« end $\blacktriangleright$ of T-carrying [end of being 'the boss' (*)] ends subtracting								
*)	) is: the responsible for the short term (=< 8hrs) target-setting (on "what are we	going to do ?").							
C6-C8-C13	time 0♥ counts as midnight 0♥ midnight 1515♥ as 3:15pm	2120 V as 9:20pm							
07-09-014	time 100 to 01:00 AM 1500 3:00 PM 1600 to 4:00pm	815 to 8:15am							
C12	I he need to use of the : in time notations is disabled in TRUST.	notructivo innuti							
	a + [IOTUM] adds I points mentioned in E9.[due to the positive/col	nstructive input].							
0: 0:+ <b>►</b>	a — [forum] subtracts i points mentioned in E9.[; negative/non-co	nstructive input].							
0120	The need to use of the Lin time netations in disabled in TPUICT	upant at any time.							
	I ne need to use of the : In time notations is disabled in TRUST.								

E6-E8-E13 show the time-span in hours:minutes. E7-E9-E14 show the added or subtracted Tpoints. It is recommended to save the input in C6-C9 and C12, before proceeding to C10.

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C10 F Fi -in ► € amount calls for the total sum ' invested or lend to the group ' [presently] stored during this Dsp period. [Shown in Σ-in Filed► € amount]. A person can ask an Uragi to return invested sums [the personal Fi-in without interest] within the running Dsp period. Note: Be carefull with C10; Negative amounts without a + in C15 are noticed as incorrect only after saving. Restore such with : place a "c" in C10 to show the [wrongly] filed and file that amount as positive again. C10p and C10o show what is carried to this cycle from previous P► Funds O► Offering C11 ¥ Ba-in ► € amount [Σ-in Filed is not shown here; it restricts to the Uragi task].

Placing a + in C15 [Uragi] calls the total sum 'brought in' and filed during the running of this cycle.

### Negative hours / Ura:

Individuals can participate accumulating negative Ura. When leaving during a cycle the leaving sum is composed by their Fi-in+ reduced by their participation in shoza costs.

— Ura are transported to the next Dsp-cycle and not included in the **Presara** [= Dsp-distribution in €]. An s or p in C15 provides an intermediate 'dsp' [based on the *now*-moment]. Participants with - Ura are marked in yellow. Entering their name in C5 [or pi# in C18/A5] provides the contact info in line 36. Pay attention; the negative Ura will disappear in adjusting the Yaira/Tpoint quote. Insert manually (after) !

Additional	Instructio	ns for Uragi DSP cycle/ period; shown in N1 [m.xyz.wd] and C4 [xyz.wd].						
M.xyz.wd rea	ads: Mutida,	x=year,yz=month.week [1-4] & day of the week [1-7] eg. 5.403.wd; Trust v54_, 03=Dsp.						
C17	Σ Θut/π ►	calls for the € amount a person is entitled to when leaving the group						
		during/within the calculation period which is shown in C4 [xyz.11-xyz.47]						
common eo	conomy 🕨	place a ' p ' in C12 to subtract the (centre-overhead-expenses/participants)						
		x number of participation days in this cycle.[in H25]						
[ The subtracted sum is to be reduced on the running sum and brought up further c								
the new economy <b>&gt;</b>		place a 'd ' in C12 to subtract the (centre-overhead-expenses/hours per						
	-	month) x accumulated time dedicated to/in labor for/ group/or/centre.[in F13]						
D17	specs►►	any key calls for Dsp- or personal statistics on various category / period.						
	C5"dsp"& a	anykey in D17 shows accumulated group results. [G34 is here: $\Sigma \bigcirc \Phi$ /use in hours].						
	when colored	purple, it means, that to close last Dsp calculation, the Offer-in reserve turned negative.						
D18	[move your cu	ursor with the arrow buttons under the pink button]						
D18		needs as input a 1 to show [this year's] average percentages of the participant.						
F17	Indicates p	participant's percentage [in running period] of the [in total] collected amount of Ura.						
D4	π (pi#) <b>▼</b>	Male receive an even, female an odd personal identification number.						
		C13 and C14 are not available for female. See AA2 for more details.						
E4	Σ ΘDSP/π	During the running cycle accumulated € [accumulated Ura x "currency value"].						
F13	Σ Φ/use/π	Accumulated time dedicated to /in labor for / the group /or/ centre.						
		[ root of the right to use other facilities / services / products ]						
	Time show	n [in F14] serves in the compare with the total time [ $\Sigma \bigcirc \Phi$ /use] spend in the Shoza [in H29].						
F15	Yaira /Pts-ill	Percentage of basic earning level [determined by the forum on entering the program]						
		as 'guaranteed' income when scheduled by the forum for tasks in/at the centre.						
Yaira proce	edure							
	C15 needs	s a +. C12 can get an 'y'. $\Delta$ » Ť« are set to 0:00 [ ill people don't work or carry T's ].						
	Scheduled	I time in $\Phi$ is modified to an addition {or not} to the basic earning level.						
	To read Ų	ragi related information and perform Uragi related tasks place a + in C15.						
	Group rela	ated Ųragi task starts with ' <b>dsp</b> ' in C5.						
(DSP; Distribut	tion <b>S</b> ymbiosis	Product, executed on the last day of a cycle. You can however visit a status quo of developments here.)						
Dsp	When call	ed this file there is a reminder placed in H7 to put a + in C15 to activate the						
	task as Uragi [C12+ group totals in column H]. Participants are mentioned in column J.							
	An $\mathbf{u}$ in C12 changes names to the participant details. ( $\pi$ p.i.d.number & Pts Points/ hour).							
	The total amount of BA-in [in H11] minus the remaining Fi-in (+0,23% compensation) [in H9]							
	will result	in the DSP [H7]. <b>DSP</b> is consequatively <i>divided by</i> the total amount of Ura [H5].						
	Result is a	a [cycle"currency"] value [H19], shown under "1 Üra now". Column I individualizes						

amounts of the Dsp portion and expresses this in €. The participants share consists of:

(Ura x cycle value) + (invested \_or lend\_ sum with a 0,23% interest).

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At the end of a Dsp cycle [on da.47] final additions/modifications to the Shoza costs are to be made [and to be saved]. "Shoza" translates in English to: Community Centre.

- **Festival** After Dsp calculation there is a 12% substraction on what is starting sum in the O reserve. If this amount is not transfered to the indicated account, it is to be booked under DSP Ba-in. It will then be [re-inserted] in the Offer-in reserve.
- Shoza CostBelong as task to the forum [Ųragi]. Shoza costs can be inserted always, yet,<br/>to read the correct content of the 'Σ ۞ Funds' you need to insert 'dsp' in C5 & a + in C15.<br/>Place an s in C12, and follow the color order in column G to add or subtract € amounts.<br/>[G4 corresponds with G12, G5 with G13, G6 with G14, G7 with G15, G8 with G16 and G9 with G17]<br/>Σ BaBa ۞ in G11 corresponds with the sum of G12-G17. G11 responds directly.<br/>Modifications to the Varia(Tra) can only occur under Dsp [;when "dsp" is inserted in C5].
- Attention: You will have to save your modification { click the pink button to store the modifications } The Fi-out & Offer-in action can only occur at the end of a cycle and are fully automated.
- $F <+ = \blacktriangleright$  A positive amount will be treated as negative. The proces takes the  $\Sigma \bigcirc$  Fi-in out. [the sum mentioned in H9 is copied to C10]
- Offer  $\textcircled{O} \blacktriangleright$  A positive amount will be treated as positive. The proces took the  $\Sigma \bigcirc$  Fi-in out. [the sum mentioned in is copied F9 to C11].
- C11 p Merely shows what remained as Σ ۞ Funds from the previous Dsp period. € amounts in C11 may be larger than F9. This, to give an opportunity to insert external/ previous sums in this cycle's distribution. Fi-out [interest included] is transferred to Shoza cost under Varia (Tra)nsport.
- s p > Placing an s in C12 after the above shows the Σ Ba-In without the Offer-in [in H11]. Column I shows the distributed with Offer-in. A difference is caused by the interest on Fi-in by the individual reciever and may emerge as negative sum in Σ ☉ Funds. Placing a p in C12 inserts the Fi-out-ed sum on the Shoza Cost list, which is spread over the number of participants. Σ Ba-In [H11] *minus* ΣBaBa ☉ [G11] equals Σ Sub [I19]. Column I however assumes there is a sum in Σ ☉ Funds and calculates the participants share of Σ Ba-In *minus* the individal contribution to the Shoza Cost [Σ BaBa]. It shows, what those who did & those who didn't 'earn' are 'left to recieve' or '[supposed] to pay. In H23 appears 'what is substracted from the Σ Funds' to cover the Shoza Costs.
  Turn-out.47 You can /are to/ insert a 1 in cell D18 to activated the reset/prepare for the next cycle.
- 1► Out► [move the cursor with arrowkeys under the pink button] To start the process hit the pink button. **Turn-out can only be done on da.47**; the last day of the cycle. {or modify computer date} L33 shows the subtracted & what non-recievers are [still supposed] to contribute to the Shoza Cost.
- exit during cycle It may happen a participant wants to guit. Udai-Wa-Re articles are returned. Participant's name is inserted and (any key) placed in C17; ΣΘut/π > appears with C15+ Σ Out/ π He or she participated on day xyz.11. Calculations made, include [in total] the departure day; Cycle exit [H24] on day: [H25]; counting the number of "cycle participation days". E12 Shows the amount of € a parting individual is entitled to claim. Being: ([cycle "currency"] value on Cycle exit day x accumulated [individual] ura) + (invested or lend sum+interest). The forum may subtract the [above] amount [in E12] with either a **p** or a **d** inserted in C12. [ in this case you can speak of: P for payment, D for donation ] C12 p Shoza Cost on Cycle exit day divided by Subtract E12 with **P**ayment: number of participants [ $\Phi$ Share in H21] x number of days of participation in cycle [H25]. A difference between [sub-1] & [DSP] is the Fi-in+interest distributed within the sums of the participants. Subtract E12 with Donation: new economy Shoza Cost on Cycle exit day divided by C12 d hours/month x number of hours used by participant during this cycle [ $\Phi$  use/ $\pi$  in H23]. K33 shows what the departing participant is entitled to take with. [in N66 the reset-resistent Back-up]

Trust v.55 page 4 of 4Attention:Following steps will influence the  $\in$  amount in E12.G8A positive amount will be treated as positive.Insert first the "--", then the  $\in$  amount.H8The color of "Reduce  $\Sigma$  or relates to the  $\in$  amounts mentioned in either  $\Phi$  Share [H21] or  $\Phi$  use/ $\pi$  [H23].

G8 Insert the 'to be subtracted' in the Shoza cost list. A departing participant is [prematurely] helping to cover Shoza expenses. You can 'click the pink button' to save the file.

## Taking a person out of the system.

After calculating the 'Leaving Sum' in K33 [ with C17<>"" & C12p/d ] the file needs to be saved. Insert a + in C15 and subtract [the "-"] K34 in C11, F9 in C10 and F7 in H30. Unprotect the sheet and open columns AA-AK. Copy-paste participant's values in AI-AJ on a open line [one with 55 in column AB] line above the 'dsp' marker. Insert [:copy-paste] the last [other] participant's values from [only] column AA-AJ over the values in the leaving participant's line. Correct the order in column AG and Re-protect the sheet. {-> automatically with C15p, C17<>"" & C12p/d & Save iT . Click on A32-33 to go to the turn.out/notes area). In colums AA-AJ you may find backup data [of leaving participants before deletion in the table]. Unprotect to see. Placing a person into the system. Only an i in C12 gives you access to this option. Else, you Unprotect the sheet and open columns AA-AE. [See remark in AA2 concerning the name giving procedure]. Male receive even, female odd numbers [; column AB] Insert the proper symbol [; column AC]. Relate the Forum decisions on basic level of earning and vaira quote [to columns AD and AE] and Re-protect ! sheet. When not filled in the basic Tpoint is set to 1.0. Yaira and Tpoint entries cannot be adjusted [without unprotecting the sheet]. Modification can be made by simulating a departure of the participant. With a re-entering of the [same] participant, new values can be inserted on Tpoint earning and Yaira. Nemo [and phone number] can be adjusted entering the name in C5 [or pi# in A5/C18] and a c in C12. Pay attention; the negative Ura will disappear in adjusting the Yaira/Tpoint quote. Insert manually (after) !

- Remember:Forum dsp is booked correctly under O.There is a 12% subtraction [add festival quote]Note:Place the 'dsp' [marker] line in column AA always on max number participant [in BC39] plus 1,<br/>following an empty [; line], to allow data entry on parting persons not to override dsp entries.<br/>Shortkeys:Reset; Ctrl+r / Save-iT; Ctrl+SHIFT+S / To► TC-N2; Ctrl+t / Save File; Ctrl+h
- More info Only a + in C15 shows "1 Üra now". Only a 1 in C17 shows "Σ BaBa ③ ";The accumulated Shoza Cost. Only a p in C11 shows remains from the previous Dsp period (Σ ④ ) Funds. Only a p in C15 shows participants with 'negative' Ura.[abuse].(Click π▲►► to show ). C5dsp & C15u gives the € participant's share, pi number & Tpts/yu. Only an s in C15 shows participants name-specifications & provides an intermediate DSP calculation [click red arrows]. Only a i in C12 gives you access to the column where you can insert a participant. Only a s in C12 accesses the "BaBa in ③ "; to add / subtract or only show Shoza Cost. C2 with "uragi" enables the Test mode [open sheet on columns Y & AA-CA for modifications]. C10p and C10o show what is carried to this cycle from previous P► Funds, O► Offering C5name & C12c gives a possibility to modify the nemo% & phone# for specified participant. D17 colored purple means, that to close last Dsp calculation, the Offer-in reserve exhausted. Negative. Red flags in C19,I3 & H34 appear when costs exceed the reserves in the Funds. C15s or p provides an intermediate 'dsp' [based on the *now*-moment]. Participants with Ura are marked in yellow. Enter the name in C5 [or pi# in C18/A5] provides the contact info in line 36.

## Calendar related information.

Mu-Yaida & Udai-da 'holidays' are [Mtida] 05-05-leapyear & [Utida] 08-08-every year and elaborated as: (Basic level +Yaira); to recieve the Yaida bonus under Nemo  $/\pi$ . Refer to the TC-N2 sheet for other calendar related information.

Paper registration sample:					Trust v.55	March,31,2010 (© Udai-Wa-Re)		
$\Delta$ add	Φ centre	T subtract	Fill in 1	▼ π(pi#) ▼	$\Delta$ add	Φ centre	T subtract	Fill in 1
Date ▼	Start ▼	End ▼	$\Delta/\Phi \pm/T$		Date ▼	Start ▼	End ▼	Δ/Φ±/Τ
			•					•
			•					◀
			•					◀